Document Upload Help Guide

1- To upload documents to your account, select "Login" and enter your user name and password.



2- Once you have logged into your account, select the "Documents" tab at the top of the page and click "Document Upload."

EXASoble AVINGS PLAN FOR TEXANS WITH DISABILITIES			
Home Your Account 👻 eGift 🔹	✓ Financials ▼ Prepaid Debit Card ▼	Documents 🝷	Profile 👻 Logout
Account Status	Permanent Address	Account Documents Upload Documents Prince	Nows & Announcements → eGitt for the Holiday Season This holiday season create an easy and convenient eGift Event from your Texas ABLE Account to let your friends and family know they can
No Incomplete Applications	Mailing Address		make an eGift contribution securely from their bank account directly to

3- Select the type of document you would like to upload from the list of documents provided on the drop-down menu under "Document Type". You will then be able to select the files you wish to submit from your device.

SAVINGS PLAN FOR TEXANS WITH DISABILITIES				
Home Your Account 🝷 eGift	▼ Financials ▼ Prepaid Debit Card ▼ Documents ▼ Profile ▼ Logout			
✓ Documents	Upload Documents			
Show Documents	Selected Beneficiary			
>> Upload Documents	¥			
	Upload forms and documents to your account(s). Choose the Document Type then select the files you wish to submit from your device. The combined file size must be less than 10 MB, and the files can only be one of the following file types: .jpeg, .gif, .pdf, and .png. Please allow up to 3-5 business days for review. Upload Reason*			
	Select One 🗸			
	Select One Update Authorized Legal Representative Identity Verification Form			
	Incoming Kollover/Transfer Form Other			

4- After you choose your document, click on the "Upload Selected Files" button.

	opload Documents
Show Documents	Selected Beneficiary
» Upload Documents	52 💌
	File TexasABLE.pdf is 126.12 KB in size and is ready to upload!
	Upload forms and documents to your account(s). Choose the Document Type then select the files you wish to submit from your device. The combined file size must be less than 10 MB, and the files can only be one of the following file types: jpeg, .gif, .pdf, and .png. Please allow up to 3-5 business days for review.
	Upload Reason*
	Select One
	Choose Files TexasABLE.pdf

5- If you need assistance in uploading documents, please call the Texas ABLE Program Customer Service Team at 1-844-489-2253 Monday thru Friday, 8:00 a.m. to 5:00 p.m. CT.